

Carbon Reduction Plan

PPN 06/21

Cloud Gateway Limited

Issue Date: September 2025

Public

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Supplier name

Cloud Gateway Limited

Publication date

September 2025

Legislation

The UK Government amended the Climate Change Act 2008 in 2019 by introducing a target reduction of 100% in the net UK carbon account (compared to 1990 levels) by 2050. This is otherwise known as the 'Net Zero' target.

This Carbon Reduction Plan outlines our compliance with Action Note PPN 06/21. Our reporting period begins on 1 March and concludes at the end of February.

Company overview

Cloud Gateway Limited is a SME based in the UK. We support small and mid-sized enterprises and UK public sector organisations to transform their network connectivity and security infrastructure.

Our workforce works partially from home and partially from the office. Our office is based in London, which is local to 49% of our employees and facilitates commuting by public transport from all over the UK.

Our sustainability commitments and targets are determined by our ESG (environment, social and governance) Steering Group, with approval from senior leadership.

Commitment to achieving Net Zero

We are committed to achieving net zero by 2050. Please view our [Reduction Initiatives](#) below.

Any emissions that we cannot reduce and/or remove we will offset every year.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions (see “Additional details relating to the Baseline Emissions calculations below”).

Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2023-24		(1st March 2023 – 29th February 2024)
Additional details relating to the Baseline Emissions calculations.		
From 2025, our baseline year has changed from 2019/20 to 2023/24. This is because: - The COVID-19 pandemic significantly reduced staff commuting and business travel in 2019/20. However by 2023, office attendance and travel had returned to pre-pandemic levels to support workforce engagement, staff wellbeing and performance. - The third-party organisation completing our carbon emissions calculations changed in 2023/24. The new provider included emissions areas that the original did not include, and the calculation methodology was also changed to be compatible with the ISO14064-1 and GHG Protocol for Corporate Emissions Reporting developed by WRI and WBSCD.		
Baseline year emissions:		
EMISSIONS	TOTAL (tCO₂e)	Comments
Scope 1	N/A	As a largely home-based business with limited use of serviced office space and no company vehicles, we have no Scope 1 emissions.
Scope 2	2.65	This is an average calculation based on square footage of office space and number of desks in use. Working from home energy usage is calculated in Scope 3.
Scope 3 (Included sources)	29.72	
Employee teleworking	14.95	This is an average calculation based on the number of days working from home and number of staff with start and end dates within the reporting period.
Organisation waste	3.0	This is an average calculation based on HM Government Conversion Factors for

		industry average. As a home and office-based service business, we generate minimal waste and have no waste data since it is managed by landlords.
Business travel	0.49	This is based on expenses for the reporting period.
Staff commuting	7.9	This is based on a staff commuting survey for the reporting period.
Business hotel or event activities	1.1	This is based on expenses for the reporting period.
Inbound deliveries	0.02	Items purchased with a combined annual value of £1000 (laptops and networking equipment).
Outbound deliveries	0.02	Items purchased with a combined annual value of £1000 (networking equipment to data centres / sites).
Organisation water usage	0.68	This is an average calculation based on HM Government Conversion Factors for industry average. As a home and office-based service business, we generate minimal waste and have no water usage data since it is managed by landlords.
Transmission and distribution losses	0.0	There are no emissions to report.
Well to tank	2.1	This is an average calculation based on HM Government Conversion Factors for industry average. We are a home and office-based service business and water facilities are managed by landlords.
Total Emissions	32.37	

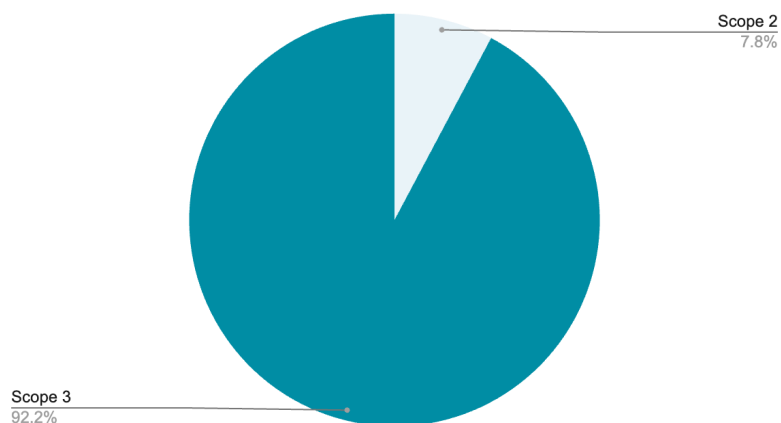
Current emissions reporting

Reporting year: (1 March - 28 February) 2024/25		
EMISSIONS	TOTAL (tCO ₂ e)	Comments
Scope 1	N/A	As a largely home-based business with limited use of serviced office space and no company vehicles, we have no Scope 1 emissions.
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Scope 3 (Included sources)	29.72	
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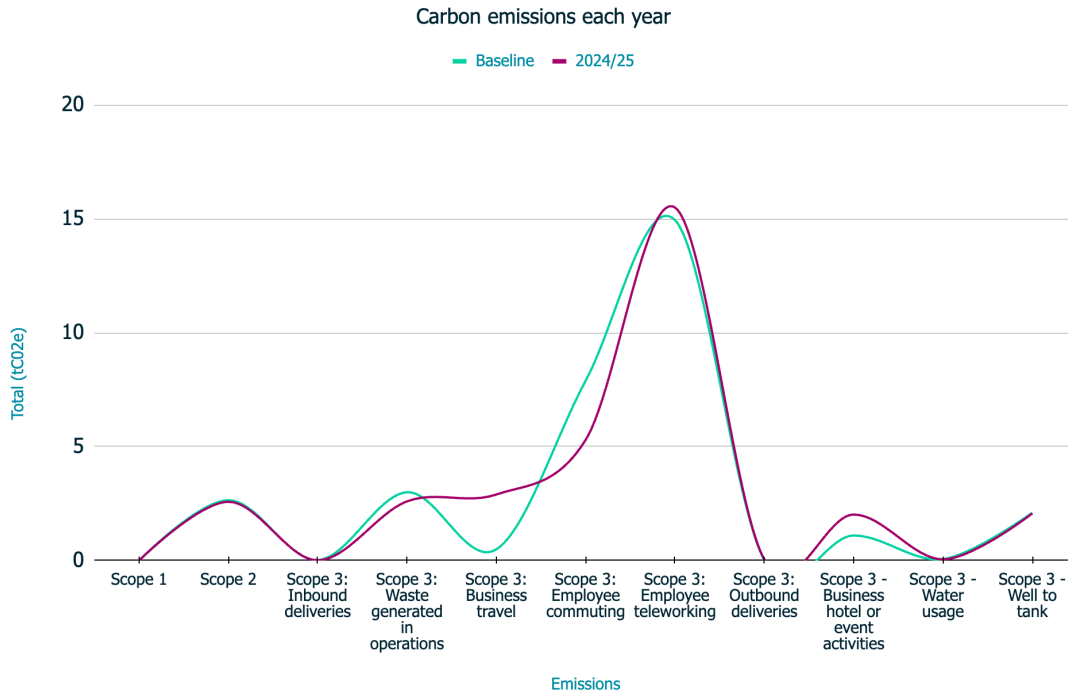
A breakdown of our emissions is visualised below.

Total (tCO₂e) emissions by scope



Total reporting data

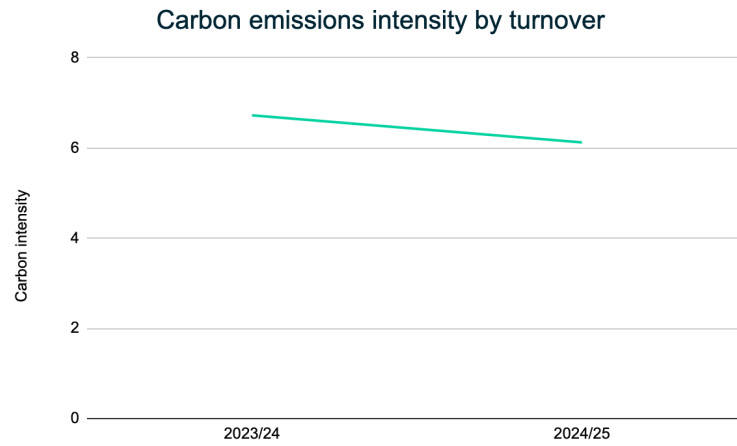
Our largest emissions areas are within Scope 3, particularly business travel, employee commuting and employee teleworking. This is reflective of our hybrid working environment and the nature of our business, in that we are a network connectivity provider and thus do not generate significant emissions in deliveries or waste, but instead our carbon contributions are mostly related to bringing our employees together at the office.



Carbon emissions intensity

Carbon emissions intensity refers to the amount of emissions per unit of activity or output. The metrics help to normalise emissions when there has been a change in organisational activities, such as growth.

Our business has grown every reporting year, and our intensity is calculated against per million pounds in turnover. **Despite this, our carbon emissions intensity has reduced.**

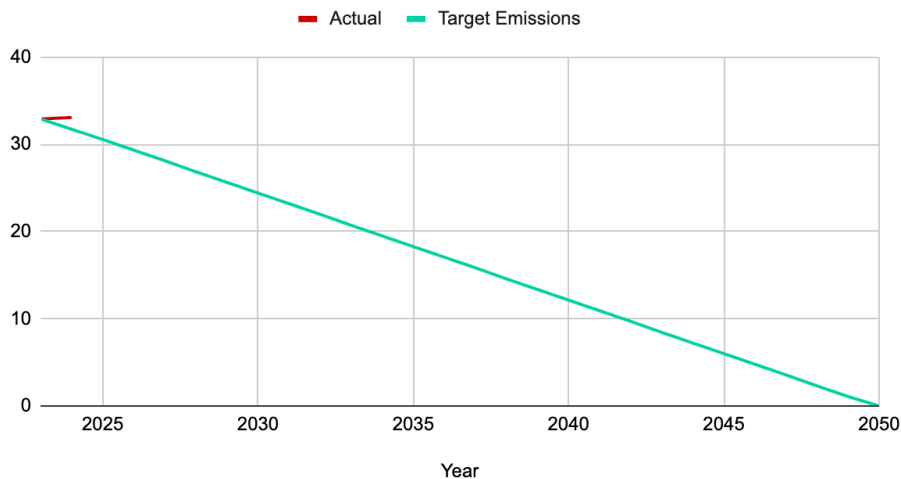


Reduction initiatives

Dozens of carbon emission reduction initiatives have been implemented over the past five years, in an effort to achieve our net zero goals. These are detailed below.

We are committed to reducing our carbon emissions further. Although future initiatives are subject to change, we have listed our key ideas and projects below.

Carbon reduction: Projected vs. Actual



Measurement

Prior to 2024/2025	In 2024/2025	Future initiatives
- Calculated footprint since 2019/20, but engaged a new third party in 2023/24 for improved methodology, calculating emissions, using standards such as ISO 14064 and meeting GHG protocol reporting requirements - Implemented a staff survey to measure commuting emissions	Introduced travel and expenses system to track employee commuting and business travel	Incorporate question on home energy sources into the staff commuting survey

Reporting

Prior to 2024/2025	In 2024/2025
Published a Carbon Reduction Plan <i>(every year since 2019)</i>	- Posted several environmental reports and messages to our website and LinkedIn - Utilised an online, government-backed platform to measure environmental and social value delivered by the company. The platform allows us to set targets, measure progress and create reports to share with stakeholders

Working environment

Prior to 2024/2025	Future initiatives
Implemented hybrid working model	- Aim to influence the office provider's own carbon reduction initiatives, ideally selecting energy efficient utility providers and facilities - Research employee benefits or independent schemes that we can promote, such as accessible sustainable energy for homes

Infrastructure

Prior to 2024/2025	Future initiatives
All data centres used are ISO 14001 accredited, operating robust environmental management systems	Collaborate with industry decarbonisation initiatives, such as exporting heat from data centres to public facilities

Transport

Note: we do not provide company cars

Prior to 2024/2025	In 2024/2025
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• Developed a culture that prioritises travel by public transport, bicycle or on foot • Launched a cycle-to-work scheme • Switched to promoting online conferencing to meet customers rather than travel to meetings • Implemented a staff survey to measure commuting emissions	• Launched a Travel and Accommodation policy, prioritising carbon neutral hotels and travel by public transport, cycling or on foot
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Waste

Prior to 2024/2025	In 2024/2025	Future initiatives
• Adopted a paperless environment • Contracted a WEEE certified IT hardware recycling partner to recycle assets and recycled 20 assets	• Implemented a recycling bin in the office and forced waste management improvements from the landlord	• Continuously review the need to purchase new equipment versus leasing and sharing options • Stock our snack trolley with only carbon neutral or B.Corp snacks

Training and awareness

Prior to 2024/2025	In 2024/2025	Future initiatives
• Three employees completed the <i>Carbon Literacy Project</i> environmental awareness training • Four employees completed Social Value training, which covers environmental areas	• Attended the following webinars: ◦ Steps to Net Zero & Sustainable Business ◦ Navigating greenwashing: Key responsibilities for in-house council • Recruited a Governance, Risk and Compliance Executive with responsibilities	• Continue our investment in learning and development; attending webinars, conferences and completing training. E.g.: ◦ techUK's Tech and Net Zero Conference ◦ Professional development plans to include ESG

	including to manage ESG	
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Staff engagement

Prior to 2024/25	In 2024/2025	Future initiatives
- Designed an internal communications strategy, including newsletters, highlighting how staff can reduce their carbon footprint at home and at work - Launched an ESG Steering Group	- Expanded attendees of the ESG Steering Group - Created compulsory ESG training for all employees	Formalise ESG management and reporting structure within Cloud Gateway

Suppliers

Prior to 2024/2025	In 2024/2025	Future initiatives
- Reviewed supplier onboarding and management procedures to help prioritise suppliers that are environmentally conscious - Where possible, sourced supplies and services from suppliers within a 30 mile radius of one of our two office hubs, to minimise the impact of travel and deliveries	Made it policy for staff to select sustainable delivery options wherever they are possible	- Continue to endorse the use of suppliers near to our office hubs - Actively engage our suppliers to present our carbon reduction plan and promote reduction discussions

Policies and procedures

Prior to 2024/2025	In 2024/2025	Future initiatives
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• Launched a Volunteering policy, enabling employees to invest two working days a year into local and national volunteering efforts. Efforts do not have to be environmental but often are (e.g. area clean ups) • Launched an ESG Marketing policy, to limit the environmental impact of marketing operations	• Began certification for ISO 14001	• Complete certification in ISO 14001
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Offsetting

Prior to and in 2024/2025	Future initiatives
• Our offsetting contributions cover our footprint from <i>all reporting years</i> including the latest one. We engage a UK-based organisation, whose projects are either Verified Carbon Standard, Voluntary Emissions Reduction or Certified Emission Reduction certified. They are often based in the developing world and focused on education, employment, clean water, energy and positive impacts to local wildlife	• We will continue to offset what we cannot reduce

Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier

Signature:



Name:

Mark Francis (CFO)

Date: 24/09/2025