Simplify Your IT

Reduce your IT expenses, remove the need for servers and work securely from anywhere, at any time.

LEAP

Technology has had a significant impact on how we work, where we work and even when we work. Previously, the only solution for legal practitioners to work outside of the office involved providing remote access to an office computer via the Internet. Now, however, this far-from-ideal solution is no longer necessary.

LEAP is a true cloud solution

What does 'cloud' mean? It means that your data is hosted on a server in a secure data centre, in a location external to your office. The Internet is used to transfer data from your computer or mobile device to the server and back again. This means that each computer or device in your firm that is connected to the internet will have access to the exact same data. Because your data is synced to the server and back in real time, all users will be able to access the latest version of a document or matter at any time.

Powered by AWS

As a cloud solution, all LEAP data is securely stored on servers built on the AWS (Amazon Web Services) platform. LEAP stores data in the jurisdiction of origin - in Canada. LEAP also makes continuous data backups, so your LEAP data will always be up-to-date to the last time you connected to the internet.

AWS makes security its top priority, providing a data centre and network architecture built to meet the requirements of the most security-sensitive organisations such as NASA, Atlassian and Dow Jones.

The benefits of a cloud solution

▶ Your data is stored securely and backed up.

▶ Data is synced in real time, giving you one version of the truth.

▶ Work from the office, at court, home or on the go.

▶ Ability to work offline without an Internet connection (limitations apply).

▶ Save money on IT and on-site server costs.

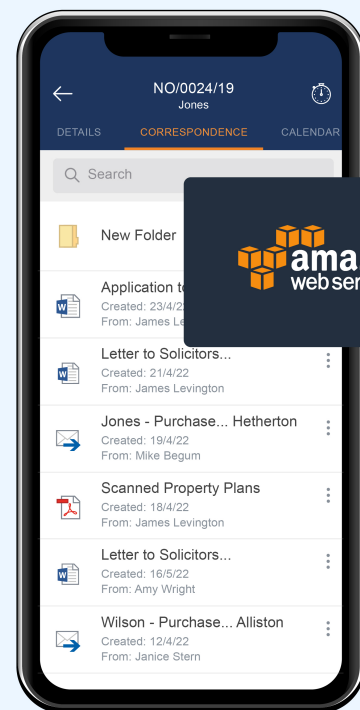▶ Regular updates and HelpDesk support are included.

No servers required

The need to consistently maintain, back up and upgrade servers can be both timely and costly. Server hardware becomes quickly outdated, requires consistent maintenance from a dedicated IT professional and does not allow you to effectively work remotely.

With LEAP, no on-site servers are required. All your data is securely stored and backed up on servers by AWS, giving you peace of mind when it comes to the integrity of your data.

No servers means you don't need to worry about:

▶ Creating back-ups

▶ Maintaining and patching servers

▶ Server virus protection

▶ The amount of data you have

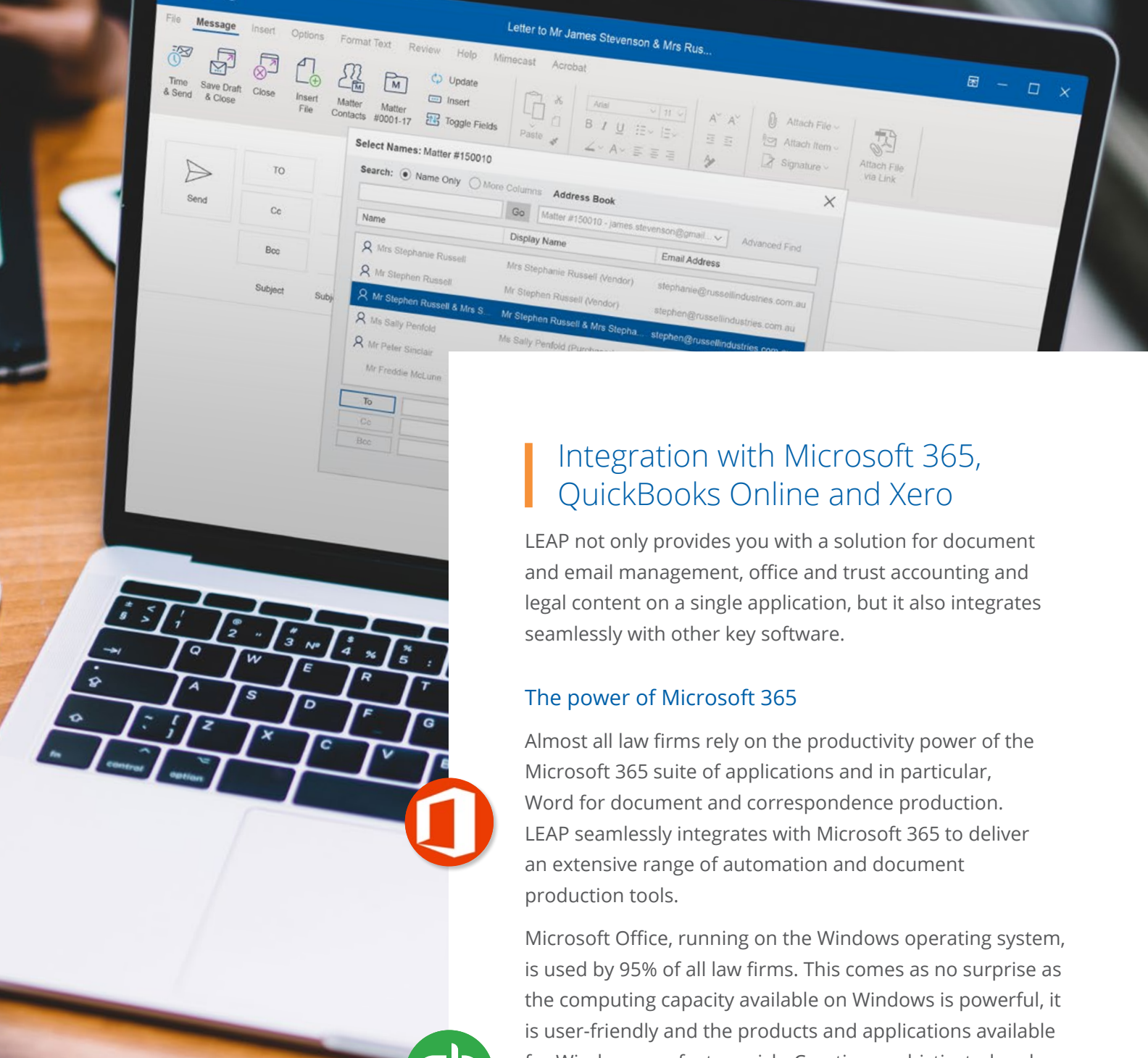▶ Air conditioning, fire protection and other server environment necessities

Updates made easy

Updating your LEAP software is quick and easy. When a new version of the software is available, you'll be prompted to install it. With a single click and a matter of minutes, you'll have the very latest version of LEAP.

LEAP also maintains a vast library of legal content including forms and precedents as well as legal rates and charges. These are all automatically updated for you so you can be confident that the documents you're creating will always be up to date.

Integration with Microsoft 365, QuickBooks Online and Xero

LEAP not only provides you with a solution for document and email management, office and trust accounting and legal content on a single application, but it also integrates seamlessly with other key software.

The power of Microsoft 365

Almost all law firms rely on the productivity power of the Microsoft 365 suite of applications and in particular, Word for document and correspondence production. LEAP seamlessly integrates with Microsoft 365 to deliver an extensive range of automation and document production tools.

Microsoft Office, running on the Windows operating system, is used by 95% of all law firms. This comes as no surprise as the computing capacity available on Windows is powerful, it is user-friendly and the products and applications available for Windows are feature-rich. Creating sophisticated and automated documents in LEAP requires the power of Windows and Microsoft 365.

In-built legal accounting

LEAP also enables you to manage all your client and matter accounting. With an in-built general ledger, all client and matter transactions in LEAP are automatically recorded in your preferred accounting package - QuickBooks Online or Xero. This integration is seamless, allowing you to stay on top of your finances or easily outsource your bookkeeping if required.

Work anywhere, at any time

LEAP gives you the flexibility to work anywhere and at any time. All the complications associated with remote access, for example, the need for a separate Terminal Server, VPNs and remote desktop sessions are removed.

Whether you're in the office, at home or at court, simply start the LEAP application on your desktop PC, laptop or mobile device. LEAP will automatically connect to the server whenever you have an Internet connection, allowing you to access the most up-to-date versions of your matters and correspondence.

No internet connection? LEAP allows you to work offline and will upload any work or updates to the server as soon as you have an Internet connection again.

Accessing your LEAP data in the cloud

Forms and Precedents

All of your legal forms and precedents will download from the server the first time you use one. Afterwards, they will reside on your workstation, like a favourites document folder, but completely automatic.

Documents

All documents and correspondence you have saved in a matter are visible and can be quickly downloaded to view or continue work on with a single click.

Emails

Your emails are automatically organised in your matters. Incoming emails can be either automatically or manually saved to the corresponding matter in LEAP. Tasks and critical dates in LEAP also integrate with your Outlook calendar and can be viewed on any device running Outlook.

Accounting

All of your accounting transactions are carefully controlled. Some of these are not available to you when you're working offline in LEAP. Naturally, you may be concerned about maintaining your trust accounting obligations. With LEAP, you'll have peace of mind knowing that all the necessary controls are in place to enable you to comply with accounting regulations and to prevent inadvertent mistakes.

Data security

LEAP achieves levels of security for data that are comparable to those required by the leading banks and airlines. The architecture used by LEAP is based on best practices and the use of strict security controls and policies to ensure the environment is available and secure. These best practices include (but are not limited to) Web Application Firewalls, antivirus, centralised user management, system auditing and logging, security patch management, system security hardening, penetration testing redundancy and high availability.

Communication between the server and your workstations

LEAP uses both Transport Layer Security (TLS) and RSA encryption. These are industry standard technologies that ensures all communication between your computer and the host server is encrypted and protected from interception.

TLS and RSA are extremely powerful technologies which allow for secure communication and are also used by the banking sector to protect your banking data.

AWS data centres

The LEAP servers are hosted in Amazon Web Services' (AWS) fully redundant, world class data centres in Canada. In the event of a catastrophic failure at the data centre, LEAP servers will begin operating at a second data centre.

Each data centre location is audited every year and has achieved independent third party certifications for ISO 27001, and validated as a Level 1 service provider by the Payment Card Industry (PCI) Data Security Standard (DSS). For a full list of security controls, please visit aws.amazon.com/security

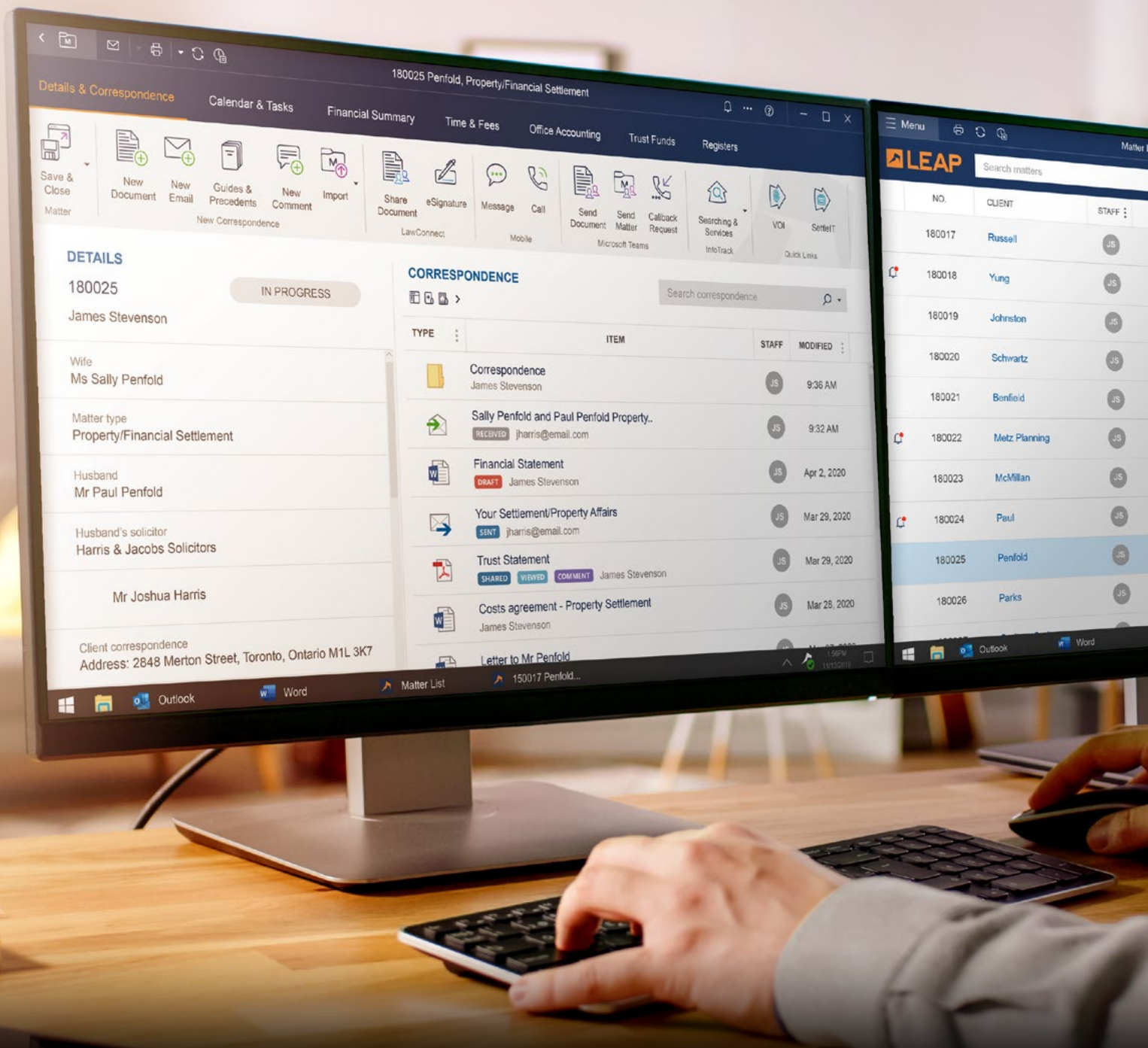## Identity and access management

LEAP provides an added layer of security with two-factor authentication (2FA). 2FA is a process that requires a user to verify their identity in two ways before they're granted access to a system. With LEAP, you can choose to enable 2FA, meaning you'll be required to enter both your password and a one-time verification code that is generated by your mobile device before you're able to access the data in LEAP.

Remain competitive with the right technology

Multipli allows law firms to lease the latest IT equipment with flexibility and cash flow certainty. Provide your staff with up-to-date IT equipment that works at home and in the office. Then, at the end of your term simply decide whether to return and upgrade, extend or purchase your leased equipment. Ensure your staff remain productive regardless of where they're working while eliminating the need for any large, up-front cash expenditures. Multipli gives your firm an affordable IT environment that allows you to make the most of LEAP's world class, cloud-based software.

Multipli   **multipli.com**

LEAP is an ideal solution for any size practice

- ▶ Firms with multiple branches
- ▶ Working from home

- ▶ Growing legal teams
- ▶ Working while travelling
- ▶ Working while at court

- ▶ Remote bookkeepers
- ▶ Start-up law firms
- ▶ Sole Practitioners

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