

LEAP AI · PERSONAL INJURY

Personal Injury Prompt Library

Matter AI prompts for common personal injury workflows.

Use this library to find the prompts available across your personal injury matters. Shared prompts are listed once, with the shortcut for every jurisdiction shown against them. Prompts that are genuinely specific to a claim type or jurisdiction are grouped separately, so you can go straight to the section that matches the matter in front of you.

Finding a prompt in LEAP. Open the matter, go to the Matter AI prompt list and search using the shortcut shown against the prompt. A prompt may be available from more than one matter folder. Where the same prompt is reused across practice areas, it appears once in this guide rather than under every folder.

Reading the tables. Every prompt lists the jurisdictions it is available in, with one shortcut per line down the right-hand edge. Find your jurisdiction and use the code beside it. Prompts marked All states use the same shortcut everywhere.

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SECTION 1

General Personal Injury Prompts

These prompts support common tasks across a range of personal injury matters and jurisdictions. They are available from most personal injury matter folders, in every jurisdiction, under the shortcut shown.

PROMPT	STATE	SHORTCUT
Brief to Counsel	All states	PT-FED-PI-005
CCTV Footage Request	All states	PT-FED-PI-012
Concise Brief to Counsel	All states	PT-FED-PI-006
Index of Key Documents	All states	PT-FED-PI-007
Letter of Demand	All states	PT-FED-PI-009
Matter Progress Letter to Client	All states	PT-FED-PI-010
Post-Settlement Advice Letter to Client	All states	PT-FED-PI-014
Settlement Offer Advice Letter to Client	All states	PT-FED-PI-015
Summary of Economic Loss Records	All states	PT-FED-PI-008
Summary of Medical Records	All states	PT-FED-PI-011

SECTION 2

Common Law & Expert Report Prompts

These prompts are reused across multiple common law and expert-report workflows, including public liability, medical negligence, institutional abuse, compensation to relatives and work injury damages. The medical expert prompts are also used in motor vehicle accident and workers compensation matters.

Liability expert prompts

PROMPT	STATE	SHORTCUT
Letter of Advice - Summary of Expert Liability Report	ACT	PT-ACT-PI-003
	NSW	PT-NSW-PI-017
	NT	PT-NT-PI-003
	QLD	PT-QLD-PI-003
	SA	PT-SA-PI-003
	TAS	PT-TAS-PI-003
	VIC	PT-VIC-PI-003
	WA	PT-WA-PI-003
Letter of Instruction to Liability Expert for Common Law	NSW	PT-NSW-PI-014

Quantum expert prompts

PROMPT	STATE	SHORTCUT
Letter of Advice - Summary of Expert Quantum Report	ACT	PT-ACT-PI-005
	NSW	PT-NSW-PI-006
	NT	PT-NT-PI-005
	QLD	PT-QLD-PI-005
	SA	PT-SA-PI-005
	TAS	PT-TAS-PI-005
	VIC	PT-VIC-PI-005
Letter of Instruction to Quantum Expert for Common Law Personal Injury	WA	PT-WA-PI-005
	NSW	PT-NSW-PI-007

Medical expert prompts

PROMPT	STATE	SHORTCUT
Letter of Advice - Summary of Expert Medical Report	ACT	PT-ACT-PI-004
	NSW	PT-NSW-PI-009
	NT	PT-NT-PI-004
	QLD	PT-QLD-PI-004
	SA	PT-SA-PI-004
	TAS	PT-TAS-PI-004
	VIC	PT-VIC-PI-004
Letter of Instruction and Report Request to Treating Doctor	WA	PT-WA-PI-004
	NSW	PT-NSW-PI-013

PROMPT	STATE	SHORTCUT
Letter of Instruction to Independent Medical Examiner	NSW	PT-NSW-PI-008

SECTION 3

Motor Vehicle Accident

Prompts whose wording or workflow is directed specifically to motor vehicle accident claims.

PROMPT	STATE	SHORTCUT
Advice Summary of Liability Report to Client for Motor Vehicle Accident	NSW	PT-NSW-PI-018
Claimant Statement for Motor Vehicle Accident	ACT	PT-ACT-PI-002
	NSW	PT-NSW-PI-005
	NT	PT-NT-PI-002
	QLD	PT-QLD-PI-002
	SA	PT-SA-PI-002
	TAS	PT-TAS-PI-002
	VIC	PT-VIC-PI-002
	WA	PT-WA-PI-002
Initial Advice to Client for Motor Vehicle Accident Claims	NSW	PT-NSW-PI-032
Letter of Instruction to Liability Expert for Motor Vehicle Accident	NSW	PT-NSW-PI-011
Submission for Internal Review - Denial of Treatment	NSW	PT-NSW-PI-021
Submission for Internal Review - Pre-Existing Injuries	NSW	PT-NSW-PI-020
Submission for Internal Review - Threshold Injury Determination	NSW	PT-NSW-PI-022
Submission for Internal Review - Wholly or Mostly at Fault	NSW	PT-NSW-PI-023

Also relevant. For medical reports and examinations in motor vehicle accident matters, see Common Law & Expert Report Prompts in Section 2.

SECTION 4

Workers Compensation

Prompts directed specifically to workers compensation claims and scheme workflows.

PROMPT	STATE	SHORTCUT
Initial Advice to Client for Workers Compensation	NSW	PT-NSW-PI-010
Notice Letter to Insurer - Section 274	NSW	PT-NSW-PI-025
Submission for Internal Review - Weekly Benefits and Treatment	NSW	PT-NSW-PI-026
Summary of PIAWE and Economic Loss Records	NSW	PT-NSW-PI-024
Worker Statement for Workers Compensation	ACT	PT-ACT-PI-008
	NSW	PT-NSW-PI-004
	NT	PT-NT-PI-008
	QLD	PT-QLD-PI-008
	SA	PT-SA-PI-008
	TAS	PT-TAS-PI-008
	VIC	PT-VIC-PI-008
	WA	PT-WA-PI-008

Also relevant. For medical reports, independent medical examinations and treating doctor requests used in workers compensation matters, see Common Law & Expert Report Prompts in Section 2.

SECTION 5

Public Liability

Prompts directed specifically to public liability claims. The shared common law expert prompts are listed in Section 2.

PROMPT	STATE	SHORTCUT
Initial Advice to Client for Public Liability Claims	NSW	PT-NSW-PI-031
Plaintiff Statement for Public Liability <i>Not available in NSW</i>	ACT	PT-ACT-PI-007
	NT	PT-NT-PI-007
	QLD	PT-QLD-PI-007
	SA	PT-SA-PI-007
	TAS	PT-TAS-PI-007
	VIC	PT-VIC-PI-007
	WA	PT-WA-PI-007
Statement of Claim for Public Liability	NSW	PT-NSW-PI-019

SECTION 6

Medical Negligence

The statement prompt below is specific to medical negligence. The liability and quantum expert prompts used in these matters are listed in Section 2.

PROMPT	STATE	SHORTCUT
Plaintiff Statement for Medical Negligence	ACT	PT-ACT-PI-006
	NSW	PT-NSW-PI-001
	NT	PT-NT-PI-006
	QLD	PT-QLD-PI-006
	SA	PT-SA-PI-006
	TAS	PT-TAS-PI-006
	VIC	PT-VIC-PI-006
	WA	PT-WA-PI-006

SECTION 7

Institutional Abuse

Prompts directed specifically to institutional abuse matters. The shared liability and quantum expert prompts are listed in Section 2.

PROMPT	STATE	SHORTCUT
Claimant Statement for Institutional Abuse	ACT	PT-ACT-PI-001
	NSW	PT-NSW-PI-003
	NT	PT-NT-PI-001
	QLD	PT-QLD-PI-001
	SA	PT-SA-PI-001
	TAS	PT-TAS-PI-001
	VIC	PT-VIC-PI-001
	WA	PT-WA-PI-001
Letter of Instruction to Psychiatrist for Litigated Institutional Abuse	NSW	PT-NSW-PI-015
Letter of Instruction to Psychiatrist for Unlitigated Institutional Abuse	NSW	PT-NSW-PI-016

SECTION 8

Total and Permanent Disability

Prompts for TPD claims, available in every jurisdiction under the same shortcut.

PROMPT	STATE	SHORTCUT
Initial Advice to Client in TPD	All states	PT-FED-PI-002
Letter to Doctor - Attending Doctor's Statement in TPD	All states	PT-FED-PI-004
Member's Statement in TPD	All states	PT-FED-PI-003

SECTION 9

Work Injury Damages - NSW

Prompts directed specifically to NSW work injury damages procedure. The shared common law liability and quantum expert prompts are listed in Section 2.

PROMPT	STATE	SHORTCUT
Notice to Insurer for Work Injury Damages - Section 281-282	NSW	PT-NSW-PI-027
Pre-Filing Statement for Work Injury Damages	NSW	PT-NSW-PI-012

SECTION 10

Comcare

The Comcare folder also provides access to the general personal injury prompts listed in Section 1.

PROMPT	STATE	SHORTCUT
Section 59 Initial Letter to Employer	All states	PT-FED-PI-013

SECTION 11

Victorian Serious Injury & Affidavit Prompts

Affidavit and brief prompts for Victorian serious injury applications and related workers compensation proceedings.

PROMPT	STATE	SHORTCUT
Affidavit in support of a serious injury application relating to body impairment	VIC	PT-VIC-PIWC-001
Affidavit in support of a serious injury application relating to loss of earning	VIC	PT-VIC-PIWC-003
Affidavit in support of a serious injury application relating to mental or behavioural impairment	VIC	PT-VIC-PIWC-002
Affidavit of a family member	VIC	PT-VIC-PIWC-005

PROMPT	STATE	SHORTCUT
Affidavit of an employer evidence of loss of earnings	VIC	PT-VIC-PIWC-010
Affidavit of an eyewitness	VIC	PT-VIC-PIWC-004
Affidavit of attempted service by process server	VIC	PT-VIC-PIWC-008
Affidavit of documents	VIC	PT-VIC-PIWC-007
Affidavit of personal service	VIC	PT-VIC-PIWC-009
Brief to counsel for personal injury claim	VIC	PT-VIC-PIWC-006

SECTION 12

Other Matter Types & Shortcut Locations

Some LEAP matter folders provide shortcuts to prompts already listed in this guide. These folders are useful access points, but they do not represent separate prompt suites.

MATTER TYPE / FOLDER	PROMPTS AVAILABLE FROM THE SHARED LIBRARY
Compensation to Relatives	General Personal Injury prompts; shared quantum expert advice prompts. NSW also provides the shared Quantum Expert instruction prompt.
Dust Diseases - NSW	General Personal Injury prompts, including settlement advice, medical records, economic loss, document index and counsel briefs.
Financial Assistance Scheme - VIC	Selected General Personal Injury prompts, including economic loss, document index and counsel briefs.
Industrial Deafness	General Personal Injury prompts; Worker Statement for Workers Compensation; selected shared medical and expert prompts. NSW also provides shortcuts to the Independent Medical Examiner and Treating Doctor prompts.
Occupiers Liability	General Personal Injury prompts; Public Liability statement prompts; shared liability and quantum expert prompts.

Prompt availability may vary by jurisdiction and matter type. Use the shortcut shown to locate the applicable prompt in LEAP.