



NSW & ACT

IPWEA

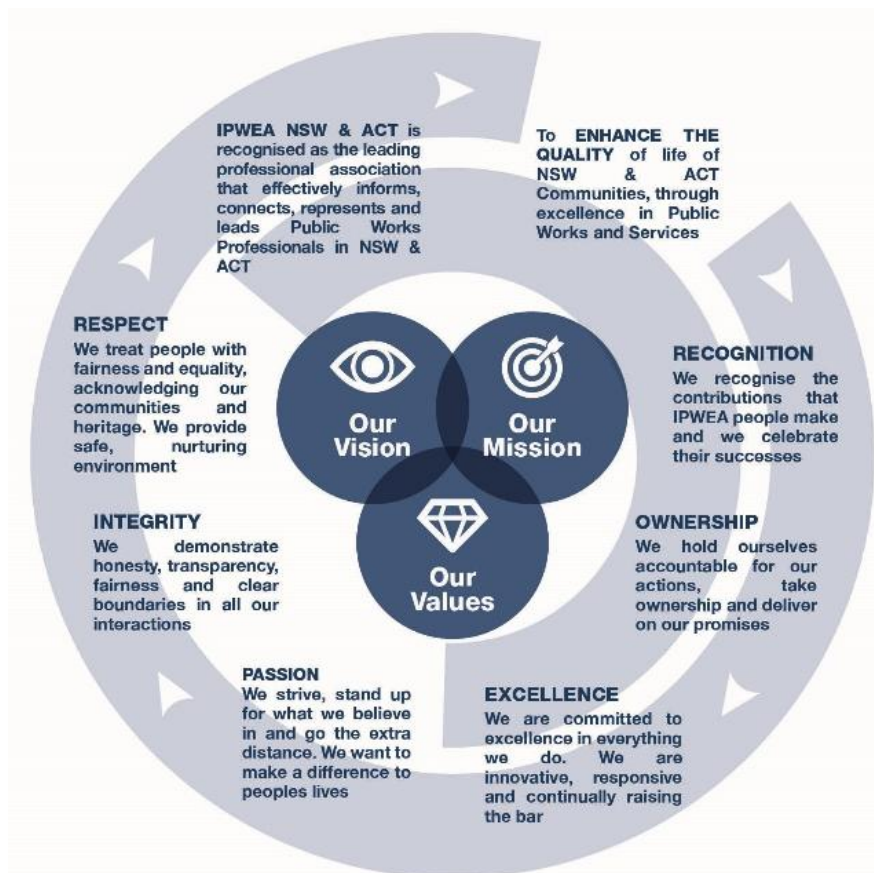
INSTITUTE OF PUBLIC WORKS
ENGINEERING AUSTRALASIA

**MINUTES
2025 ANNUAL GENERAL
MEETING**

Thursday 20th November, 2025

David Elliott
IPWEA NSW and ACT CEO

IPWEA NSW AND ACT VISION, MISSION AND VALUES



AGENDA

The meeting was called to order by the President and Chairperson, Mr Grant Baker, at 12:10pm.

ITEM 1.0 PRESIDENTS WELCOME

- 1.1 The President welcomed members to the meeting and acknowledged the traditional owners of the land on which we meet. He also paid respects to Elders past and present and acknowledged the stories, traditions and living cultures and commit to building a brighter future together. The President also took the opportunity to honour and remember the valued members of IPWEA NSW & ACT who sadly passed away during the past financial year. He acknowledged two Emeritus Members of the Institute Lew Oldfield and Bob Regnis who sadly passed away.
- 1.2 The President noted two apologies and no proxy forms held by the chair.

ITEM 2.0 RESOLUTION THAT THE MEETING HAS BEEN PROPERLY CONVENED

- 2.1 The notice of meeting and papers was distributed on 15th October 2025.
- 2.2 There were 33 confirmed financial members in attendance.

RESOLVED:

That the Annual General Meeting of IPWEA NSW and ACT, conducted 20th November 2025 was a properly convened meeting.

For – 100%

Against – 0%

Abstain – 0%

ITEM 3.0 CONFIRMATION OF MINUTES OF AGM HELD ON 27th NOVEMBER 2024

3.1 The Minutes of the previous Annual General Meeting of the Institute held on 27th November 2024 had been advertised as available on the website and sent via email on 15th October 2025.

RESOLVED:

That the minutes of the IPWEA NSW and ACT Annual General Meeting held on 27th November 2024 be accepted and signed by the President as a true and correct record.

For – 94%

Against – 0%

Abstain – 6%

ITEM 4.0 PRESENTATION OF REPORTS FROM OFFICERS

4.1 President's Report – The Report was tabled as part of the Annual Report.

The President highlighted a few key messages during the Annual General Meeting showcasing the advocacy efforts, parliamentary engagement, and commitment to the mission.

Some of the key highlights including:

- Professional Members increased by 12 percent
- 27 percent increase in Corporate Subscriptions
- successful 2025 State Conference and Engineering Excellence Awards in Twin Towns, Tweed Heads.
- 12 young professionals were supported through the Young Leaders Grant
- Robert Staples received Emeritus Membership at the State Conference, Mahbub Hossain received Fellowship
- New MOU's with LGEA, SOCC, SCU, UTS, and Western Sydney University
- The Hon Ron Hoenig MP, Minister for Local Government presenting the award at the Gala Dinner
- Women in Leadership Commendation awarded at the International Women's Day Luncheon at Parliament House
- 33 Ministerial and Shadow Ministerial meetings
- Discussed Registration of Engineers with new NSW Building Commissioner James Sherrard
- Submission presented and gave evidence to the Portfolio Committee No.6 – Transport and the Arts regarding inquiry into the use of e-scooters, e-bikes and related mobility options
- Appeared at Public Hearing – Statutory Review of the NSW Reconstruction Authority Act 2022
- Submission to the Inquiry into Infrastructure for Electric and Alternative Energy Source Vehicles in NSW
- Feedback submitted to the draft NSW Road Recategorisation Framework
- Feedback submitted for the Roads Act 1993 review
- Boardroom lunches with the government and opposition

The President thanked the volunteers, Board of Directors, the technical panel members and regional representatives. He also acknowledged the establishment of the Alumni Group passionately led by Bill Woodcock.

Finally, the President thanked all members for their continued support and participation which are vital to our mission of enhancing community quality of life through public works excellence.

RESOLVED:

That the President's Report for the financial year 2024-2025 be accepted.

For – 100%

Against – 0%

Abstain – 0%

4.2 Chief Executive Officer's Report

The CEO reported a strong performance for the Institute in FY25, noting that all business units met or exceeded budget expectations, resulting in a financial outcome which was better than budgeted. The strong financial position reinforces the Institute's ability to achieve its strategic objectives. Professional development remained a major highlight, with more than 700 public works professionals trained through over 70 workshops across NSW and ACT, including two well attended Development Engineering Forums.

Key events during the year included the successful State Conference which was held in Tweed Heads for the first time. The State Conference received positive feedback indicating the Conference would be returning to Tweed Heads in 2027. The Institute also hosted significant events such as the International Women's Day luncheon at Parliament House. These occasions strengthen the Institute's profile and relationships with government.

Advocacy efforts continued to be strong, with active legislative engagement on engineer registration and ongoing work with Transport for NSW on Asset AI matters. The CEO acknowledged the dedication of staff, volunteers, and members in achieving these outcomes. He closed by expressing confidence in the coming financial year, and wished members a Merry Christmas.

RESOLVED:

That the Chief Executive Officer's Report for the financial year 2024-2025 be accepted.

For – 100%

Against – 0%

Abstain – 0%

4.3 Foundation Report

Mr John Truman, Chairman of the Municipal Engineering Foundation gave a report on behalf of the Foundation. Mr Truman presented a brief overview about the Foundation being established over 60 years ago and that it operates for the benefits of members and that its objectives are to support the education and professional development of members. The foundation's activities this year continued focusing on supporting the Excellence Awards at the annual IPWEA NSW and ACT State Conference, the Build the Bridge program, and the Young IPWEA NSW and ACT initiatives. Mr Truman encouraged continued applications for scholarships and endowments, noting that fewer applications are now received compared to previous years. Members were reminded that new ideas and proposals are always welcome.

A major focus of the year was a review and update of the foundation's management structure in collaboration with the Board. Mr Truman emphasised that although the foundation's assets are technically separate from IPWEA NSW and ACT, the foundation exists solely to benefit members. For that reason, close alignment with the Board—elected by the membership—is essential to ensure that funding decisions reflect member priorities and comply with the foundation's governing requirements.

Finally, Mr Truman shared his appreciation to the IPWEA NSW and ACT Team who provide support throughout the year.

RESOLVED:

That the Foundation Report for the financial year 2024-2025 be accepted.

For – 100%

Against – 0%

Abstain – 0%

ITEM 5.0 PRESENTATION OF ANNUAL REPORT

5.1 Annual Report

Written reports on the Institute's activities contained within the Annual Report were presented at the meeting, including the following:

- Roads and Transport Directorate
- Professional Development
- Asset AI
- Membership
- Events
- Social Community
- Technical Panels
- Young IPWEA NSW and ACT
- IPWEA NSW and ACT Chapters

RESOLVED:

That the Annual Report for the financial year 2024-2025 be accepted.

For – 97%

Against – 0%

Abstain – 3%

5.2 Financial Reports

The President asked the CEO if he agreed that the Institute was solvent at the time of this meeting, to which he answered yes.

The Director's Report, Auditor's Independence Declaration, Auditors Report, Director's Declaration, Financial Statements and Auditor's Statement were available prior to the meeting on the website and were sent to members with the Annual General Meeting notice.

RESOLVED:

That the Director's Report, Auditor's Auditors Report, Director's Declaration, Financial Statements and Auditor's Statement for the financial year 2024-25 be taken as read and accepted.

For – 97%

Against – 0%

Abstain – 3%

ITEM 6: APPOINTMENT OF AUDITORS

The President informed members that Cutcher and Neale have rebranded as HLB Mann Judd Newcastle. The Institute will still have contact with the same people and use the same processes and procedures for the audit. There is no action required for audit engagements as the company will continue under the same ACN and ASIC registration.

RESOLVED:

That HLB Mann Judd Newcastle be Appointed as Company Auditor for the 2025-26 Financial Year.

For – 100%

Against – 0%

Abstain – 0%

ITEM 7: CONSTITUTION AMENDMENTS

As many of you should already be aware, the Constitution was last reviewed and updated in 2018. Early 2024 Associations Forum reviewed the current Constitution and provided the Institute with a list of recommended changes to update and modernise the Constitution. The majority of the changes suggested were to do with formatting and no major updates were suggested.

The IPWEA NSW and ACT Board reviewed the report from Associations Forum and requested a lawyer review the changes and provide a draft Constitution reflecting these.

The Lawyer reviewed the changes and ensured these aligned with the Institute’s charity status and the Purpose, Mission and Vision. The changes, current and draft Constitutions were reviewed by a lawyer who provided feedback and recommended changes to the Board of Directors.

During the Board Meeting held on 26th September 2025 the Board passed the following resolution: ‘The IPWEA NSW and ACT Board approved the amendments to the Constitution and recommends them for resolution at the 2025 Annual General Meeting being held on 20th November 2025’.

RESOLVED:

That in accordance with the Constitution the Board recommended changes to the Constitution be accepted.

For – 100%

Against – 0%

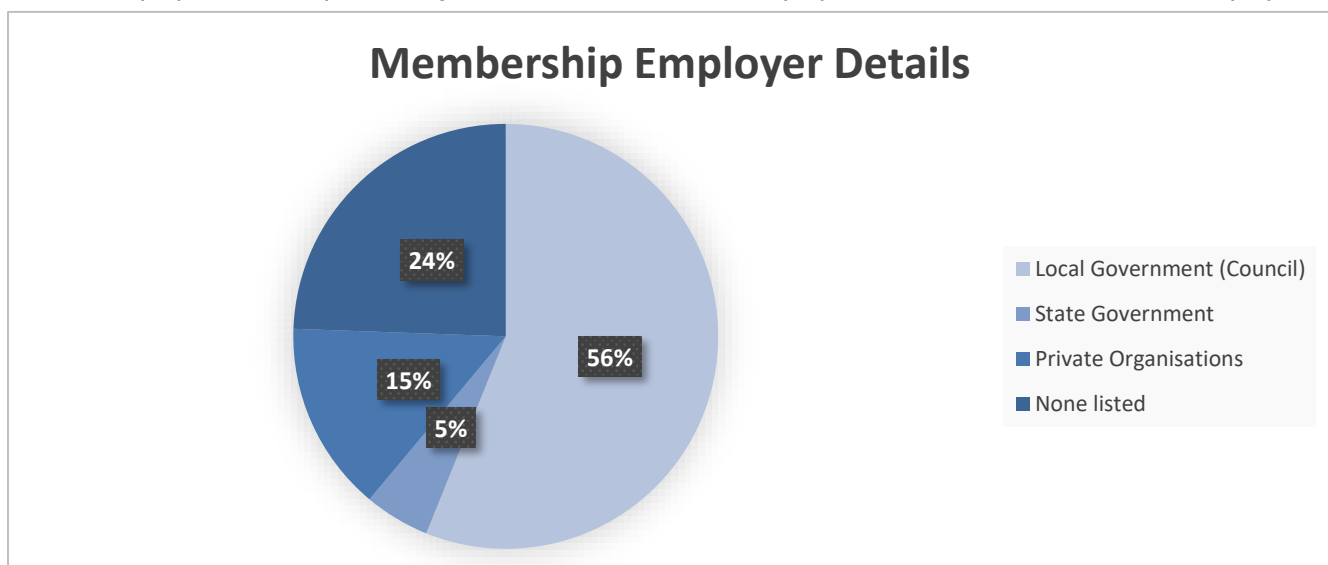
Abstain – 0%

ITEM 7: GENERAL BUSINESS

No matters of general business were formally requested or presented.

Brendyn Williams asked how many financial members were part of the Institute at the end of FY25 and how many of those members worked for Local Government vs private companies. Total financial members as of 30 June 2025 were 663 (Professional, Associate, Fellow, Senior and Under 35). Total non-financial members as of 30 June 2025 were 362 (Honorary, Emeritus and Students).

For the financial members, 372 have a Council listed as their employer, 33 have State Government Organisation listed as their employer, 96 have private organisations listed as their employer and 162 members have left employer blank.



There being no further business, the President thanked everyone for attending the AGM both in person and virtually. Lastly the President thanks all Members of the Institute for being apart of the organisation and helping to shape the future of the Public Works Industry and enhance the quality of life of NSW and ACT communities.

Meeting CLOSED 12:36 PM.

Signed as a true and correct record.



Grant Baker
Chairperson & President
IPWEA NSW and ACT



David Elliott
Company Secretary & CEO
IPWEA NSW and ACT