

Expert support when
you need it most



HR & Payroll Services



Looking After Your HR & Payroll



We know getting your payroll right and meeting your employer obligations is challenging. You didn't start your business to spend time on HR issues, employee contracts, and payroll.

We take the hassle away, and we make sure your employees are paid accurately, on time, and in line with legislation. We dot the i's and cross the t's in your employee contracts and handbooks to protect you from fines and the WRC.

For you, that means less risk, less worry, and more time to spend on your business. Want to find out how we do it? Please read on.

Our promise

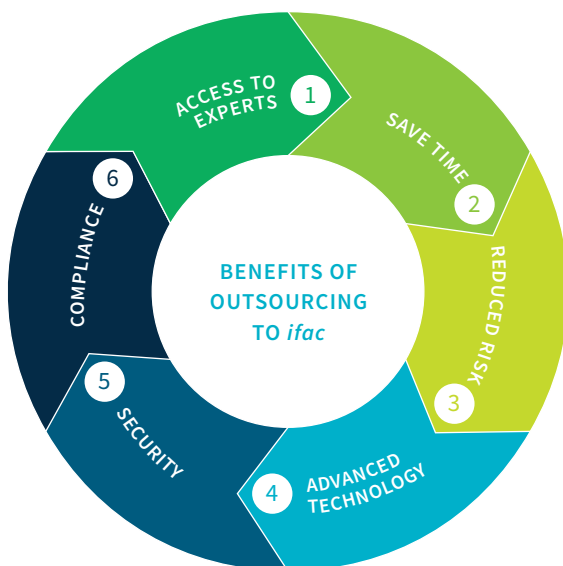
ifac offers you a comprehensive HR & Payroll service which allows you to focus on running your business. We can ensure that your employees are paid accurately, on time and that legislative requirements are met.

Benefits of Outsourcing to *ifac*

You can save time and money by outsourcing your HR and Payroll to *ifac*. Our expert team will also reduce your risk of fines and penalties, and help you to meet your legal obligations as an employer.

Benefits of choosing *ifac* include:

- **Access to experts:** We have a highly trained, experienced, and qualified team of HR and Payroll professionals.
- **Save time:** We will take away your HR and Payroll hassle which gives you more time to focus on running your business.
- **Reduced risk:** We have a team which means you aren't depending on one person to make sure your employees get paid accurately and on time.
- **Advanced technology:** We invest in technology to make sure your data is easy to access anytime you need it.
- **Security:** We make sure your data is safe, secure, and confidential.
- **Compliance:** We ensure you are compliant with a range of legislative requirements.



Our Services



Human Resource Management



Employee Contracts & Handbooks



Payroll Management



Consultancy/Advisory



Benefits - Pension, Death in service, Personal Health Insurance



“ When it came to payroll, we were keen to remove the risks associated with over-dependence on one person. After looking at what the market had to offer, we decided to go with *ifac* HR & Payroll Services, due in part to their expertise in this area but also their reputation for customer service. On both counts *ifac* has proven to live up to its reputation reassuring us at Macra na Feirme that we made the right decision in appointing *ifac* as our Payroll Partner.”

Denis Duggan

CEO, Macra na Feirme



Human Resource Management

Our team of experts keep you compliant with relevant legislation.



Our **clients** have access to our in-house team of experts.

- ✓ Helpdesk - your go-to contact for employee related queries where you can be rest assured you will receive sound and clear advice and guidance
- ✓ Complete and trusted HR management and administration

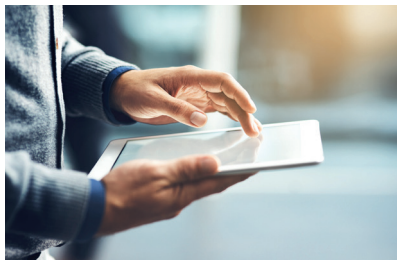


Our **clients** and their **employees** have access to an online dashboard of documents which are tailor-made by our in-house team of experts.

- ✓ Contracts of Employment
- ✓ Handbooks and Policies

Payroll Management

We manage the processing of your payroll and have a track record of delivering success for our clients.



Our **clients** have access to an online dashboard giving them visibility of:

- ✓ Employee records and documents
- ✓ View employer-wide calendar
- ✓ Payroll related reports
- ✓ Revenue payments



We provide **employees** with a powerful self-service dashboard, allowing them to:

- ✓ Access payslips and other payroll documents
- ✓ View calendar and request leave
- ✓ Update personal details

Consultancy & Specialist Advisory

Conflict in the Workplace

Workplace Investigations & Employer Support

WRC Support

Performance Management

Succession Planning

Employee Engagement

Qualified Advice on Tax efficiencies

Revenue Audits

Work Permits



Projects

We advise and support clients with the following:

- ✓ **Revenue Audit**
- ✓ **Benefits**
- ✓ **Termination**
- ✓ **Pension**
- ✓ **Merger and Acquisitions Programmes**
- ✓ **Restructuring Projects**



Contact the team today



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Expert support when you need it.



OUR OFFICES

Leinster

Bluebell, Dublin 12
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