# NON-CUSTODIAL PARENT INFORMATION FORM

(Must be completed if only one parent completes the Clarity Tuition financial aid application)

<table>
<thead>
<tr>
<th>Applicant’s Name:</th>
<th>Grade Entering:</th>
</tr>
</thead>
</table>

1. **Is the applicant’s non-custodial parent deceased?**  
(If no, please complete the remainder of this questionnaire.)  
- [ ] Yes  
- [ ] No

2. **Are you a single parent by choice (i.e. adoption or fertility treatment)?**  
(If no, please complete the remainder of this questionnaire.)  
- [ ] Yes  
- [ ] No

3. **Do you know the whereabouts of your child’s non-custodial parent?**  
- [ ] Yes  
- [ ] No  
  
  If yes, **what is the nature and frequency of contact?**
  
  If no, **what was the last date of contact?**

4. **Are the applicant’s biological parents separated or divorced?**  
- [ ] Yes  
- [ ] No  
  
  If yes, **do you receive child support?**  
  - [ ] Yes  
  - [ ] No  
  
  If yes, **what is the yearly amount received for this child?**
  
  If yes, please provide a copy of a court document, e.g. divorce decree, custody agreement, legal separation agreement, etc. specifying the role and responsibilities of both parents.

5. **Please check one of the two statements below:**

- [ ] I understand that my child’s financial aid application will be deemed incomplete until information for the second parent is received. Information for any step-parents in either household is also required. I further understand it is my responsibility to provide additional parent information to Avenues by the financial aid due date (see below).

- [ ] I request that Avenues waive the requirement of obtaining financial documentation from my child’s non-custodial parent. I either do not know the whereabouts of my child’s non-custodial parent or do not have contact with him or her. I have provided an explanation below, as well as letter of verification from a third-party (e.g., a school counselor, attorney, clergyperson, colleague, employer or other non-relative) explaining and confirming the nature of the relationship between the child and the non-custodial parent.

**Third-Party Verification** provided by:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>Relationship to Applicant</th>
</tr>
</thead>
</table>

**Custodial Parent’s Request for Waiver Statement:**
Please use the attached page or attach a separate letter. Make sure to sign and date your statement.

I attest that all the information provided is true and accurate. I understand that misrepresentation of the information requested could lead to a revocation of any financial aid grants awarded.

_________________________________________  ______________________
Signature of Custodial Parent:                                      Date:

_________________________________________  ______________________
Applicant’s Name                                      Grade Entering        Custodial Parent

Request for Waiver Statement:

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FINANCIAL AID APPLICATION DEADLINES

Returning Families:          October 25, 2023  
First Choice Round Deadline:  November 20, 2023  
Regular Notification Deadline: January 11, 2024

_________________________________________________________

Signature of Custodial Parent: ___________________________  Date: ____________________

_________________________________________________________

Please email all letters to sarah.edwards@avenues.org